

**Transportation Association of Canada (TAC)
2010 Annual Conference and Exhibition
URBAN TRANSPORTATION COUNCIL (UTC) MEETING
09:00 – 17:00 hours on Sunday September 26, 2010
Suite 301, Level 3, World Trade and Convention Centre (WTCC)
Halifax, Nova Scotia**

MINUTES

Members Present:

Claudio Covelli (Chair)	Dillon Consulting Limited
Graham Vincent (Vice Chair)	Regional Municipality of Waterloo
Tom AppaRao (Past Chair)	Region of Peel
Daniel Bergeron	Agence métropolitaine de transport
Miranda Carlberg	Saskatchewan Highways and Infrastructure
Claude Carette	Ville de Montréal
David Duncan	Manitoba Infrastructure and Transportation
Luis Escobar	City of Winnipeg
Don Cook	City of Saskatoon
Bernard Clément	AECOM Tecsult
Doug Floyd	Delcan Corporation
Rico Fung	Cement Association of Canada
Ted Gill	McCormick Rankin
Brian Hollingworth	IBI Group
Allan Humphries	Alberta Infrastructure and Transportation
Neal Irwin	IBI Group
Audra Jones	City of Edmonton (for Brice Stephenson)
David McCusker	Halifax Regional Municipality
Tom Oommen	Transport Canada
Tamim Raad	TransLink
John Moser	City of Ottawa
Don Mulligan	City of Calgary
Geoff Noxon	Noxon Associates Limited
Wanda Richardson	Hatch Mott MacDonald Ltd.
Lisa Salsberg	Metrolinx (for Leslie Woo)
Mike Sheflin	IFME
Jillian Stephen	City of Hamilton
Don Stephens	McCormick Rankin
Allen Stewart	Royal Military College
Pierre Tremblay	Ministère des Transports du Québec
Michael Roschlau	Canadian Urban Transit Association
Gary Welsh	City of Toronto
Katarina Cvetkovic (Secretary)	TAC Secretariat

Also Present:

Alain Rajotte	Ministère des Transports du Québec
Sabbir Saiyed	Region of Peel
Angela Iannuzziello	ENTRA Consultants
Danielle Wensauer	Transport Canada
Marianne Etter	Atlantic Gateway Secretariat
Alan Stillar	Ontario Ministry of Transportation
Michel Gravel	TAC Secretariat

Regrets:

Steven Brasier	Canadian Institute of Planners
Adam Thompson	Federation of Canadian Municipalities
Jim Hester	British Columbia Ministry of Transportation
Patricia Boeckner	Ontario Ministry of Transportation
Rob Wanless	MMM Group

To access these draft minutes and attachments, please visit:

<http://www.tac-atc.ca/private/urban/urban-index.htm>

1. Opening Remarks and Welcome

- **Introduction of New Members and Guests**

Claudio Covelli, Chair of the Urban Transportation Council (UTC), called the meeting to order and welcomed members and guests in attendance. Roundtable introductions followed. Mr. Covelli also welcomed the following new members to the Council:

- Patricia Boeckner, Ontario Ministry of Transportation,
- Michael Roschlau, CUTA, replacing Bernard D'Amour,
- Tom Oomman, Transport Canada, replacing Diane McLaughlin,
- Tamim Raad, TransLink, replacing Brian Mills,
- David McCusker, Halifax Regional Municipality, replacing Jim Smith, and
- Luis Escobar, City of Winnipeg, replacing Roy Hartmann.

2. Approval of Agenda

The agenda was circulated electronically prior to the meeting. Mr. Covelli drew attention to the proposed agenda; no suggestions for changes or additions were offered. The agenda was approved as circulated.

3. Approval of April 11, 2010 Meeting Minutes

- **Review of Action Items**

Draft minutes of the April 2010 UTC meeting had been posted on the private website for members' review and use. C. Covelli highlighted the key actions as a reminder of the discussions and decisions that were made in April. He also provided the following brief updates on a couple of topics:

- The TAC Secretariat plans to propose a new method for securing funding for the Sustainable Urban Transportation (SUT) Award; the funding would be used to provide

financial assistance to the SUT Award nominees for travel to the annual conference to present their submissions.

- The Small Municipalities Forum is still in need of a champion to move the program forward.

- Brief descriptions of new project ideas are sufficient to be presented to the UTC members, in order for the UTC to decide whether these project ideas are valuable and within the UTC mandate. The approval of project ideas permits the TAC Secretariat to seek funding for these new initiatives.

- As recommended by the Urban Transportation Council, the Award for Service will be conferred upon Murray McLeod, Region of Peel (now retired).

- Jillian Stephen has joined the Climate Change Task Force as the UTC representative, replacing Nick Tunnacliffe.

C. Covelli invited comments or corrections to the draft minutes; none were offered. It was agreed by motion (D. Floyd/T. Gill) that the minutes be approved and posted on the public portion of the TAC website.

Action 1: K. Cvetkovic

4. Chair's Report

Mr. Covelli noted that three UTC Executive teleconferences were held since the April 2010 meetings. Numerous items were discussed, including the review of membership, development of the September meeting agenda, status of projects in progress and development, changes to the 2011 Census, periodic review of the strategic planning for technical directions document, collaboration agreements with the Canadian Institute of Planners and the Association for Commuter Transportation, etc.

This summer the Council Executive also reviewed the UTC membership and attendance records in detail. It was agreed that additional members from the East Coast should be sought. The Executive will pursue this matter in coming months.

Mr. Covelli also noted that the UTC Executive and the Transportation Planning and Research Standing Committee working group that has been leading the efforts to enhance the Journey to Work Census questions has had numerous discussions this summer about the recent decision by the Government of Canada to replace the mandatory long-form census questionnaire with a new and voluntary National Household Survey. As a result of those discussions, a letter was sent to Statistics Canada in July on behalf of the Urban Transportation Council to express members' concerns about the expected negative impacts to the reliability, relevance, interpretability and consistency of data that would be collected via the voluntary survey. The Council expressed support for the traditional mandatory long form which yields data that help transportation professionals understand and forecast the activity patterns and transportation needs of Canadians, as well as plan for the delivery of relevant services by all levels of governments. In the letter, the Council requested information about the statistical value of the data that would be collected through a voluntary survey. A response from Statistics Canada has not yet been received. Mr. Covelli noted that more information on the 2011 Census will be provided by Mr. Tremblay later in the meeting.

C. Covelli also remarked on the increase in inter-Council communications and coordination. Traditionally, Chairs of TAC's Councils and Task Forces meet, along with the TAC president, every April during the Spring Technical Meetings in Ottawa. These meetings have provided a good opportunity for participants to brief each other on priorities and projects being addressed by their respective groups. In April 2010, the Chairs agreed that it would be beneficial to communicate more frequently and to pursue opportunities to collaborate and coordinate on topics where there is shared interest and responsibility. In May 2010, a teleconference was convened with four Council Chairs and the Climate Change Task Force Chair. A follow-up meeting will take place during this conference in Halifax.

5. Report on TAC Board and Secretariat Activities

Michel Gravel, TAC's Executive Director, provided a brief overview of the activities of the Board and the Secretariat since the April 2010 meetings. He summarized the written report that was circulated to the Council via email in advance of this meeting. Mr. Gravel noted that the Association had a successful year in terms of technical programs, membership, volunteer participation, member services, networking opportunities, and bottom line results.

The association has adopted new vision and positioning statements for TAC:

- *Vision: Canada will be a world leader in transportation knowledge, for the benefit of our people, our economy and our environment. TAC will be recognized as a leader in creating the technical expertise and exchange of information required to build and maintain this position*
- *Positioning statement: Transportation Association of Canada: Connecting Knowledge and People*

The Board has also received recommendations from the French language services task force and will be discussing how to improve services to French-speaking members. Mr. Gravel added that this year's conference is expected to meet target in terms of attendance (± 900) and revenue despite the downturn in the economy.

Mr. Gravel was asked to explain the goal of primers that TAC has recently began offering on the website. M. Gravel noted that primers are intended to be useful complements to TAC's publications, providing an overview of the subject matter to non-experts and non-technical members of the public, and with context information and considerations relevant for senior decision-makers.

Mr. Gravel then provided an update on the collaboration agreement with the Canadian Institute of Planners (CIP). He noted that a draft collaboration agreement was prepared by the TAC Secretariat and submitted to CIP in June 2010. Feedback from CIP is forthcoming in the near future; CIP continues to express interest and is eager to continue the discussions but time has not permitted Steven Brasier, CIP Executive Director, to provide his comments and to work on finalizing the agreement.

W. Richardson inquired if CIP can join the UTC once the collaboration agreement is in place, and M. Gravel confirmed that he could. It was noted that Mr. Brasier and Mr.

Wall from the CIP Head Office have been receiving key UTC communication since April 2010.

Mr. Covelli noted that earlier this year the UTC recommended that TAC consider a collaboration agreement with the Association for Commuter Transportation of Canada (ACT Canada). The Board has asked the UTC to conduct preliminary research into the activities of ACT and report back to the Board with the potential benefits of a collaboration agreement and the areas of the TAC Business Plan that would support such action. The UTC Executive has reviewed the ACT Canada website and held a teleconference this September with Sharon Lewinson, ACT President. Numerous potential benefits from increased collaboration were identified, including:

- Mutual promotion of activities, projects and publications
- Technical collaboration on research projects and initiatives, information sharing and consultation on issues, participation on council or committee
- Complimenting each other's technical work and ensuring no overlap
- Communications such as exchange of newsletters, web site links, project information, etc.

Mr. Noxon remarked that some communication and information exchange has been taking place already through members who belong to both TAC and ACT Canada.

UTC members reconfirmed their recommendation that TAC should enter into discussions with ACT Canada on a collaboration agreement that would be beneficial to both associations. C. Covelli will present this recommendation to the Board of Directors at their meeting in Halifax.

Action 2: C. Covelli

Mr. Gravel was asked if there has been any progress with re-energizing the Small Municipalities Program. He responded that the program still needs a champion but that efforts are being made to make progress. He added that a panel discussion will be offered at this conference about asset management for small municipalities. Mr. Gravel noted that he'd appreciate any suggestions from the Council on how to more successfully engage small municipalities and address their needs.

6. Update on TAC Sustainable Urban Transportation Award Nominations

K. Cvetkovic noted that the Sustainable Urban Transportation Award will be presented to Ville de Montréal, for the agency's submission on the development of the Bixi Program and the development of 50 km of new bicycle lanes. The Council congratulated Mr. Claude Carette and his colleagues for the success of this program, being modeled around the world, and for winning the award.

On behalf of the Council, K. Cvetkovic thanked the following members of the Sustainable Transportation Standing Committee that served on this year's review panel: Ana Maria Leyton, Roxane MacInnis, Sharon Philpott and Dean Cooper.

The UTC members also recommended that opportunities should be explored for a UTC member to present the award to Montreal at an appropriate local venue. This would

increase the profile of the award and ensure that the local media is aware of this achievement. It was agreed that P. Tremblay would investigate opportunities for this local presentation of the award.

Action 3: P. Tremblay

7. Reports from Standing Committees

a) Sustainable Transportation Standing Committee

Ted Gill, Chair, Sustainable Transportation Standing Committee (STSC), delivered an update on the activities and initiatives of this committee (*see Attachment #1*). Mr. Gill noted that two task groups have been formed and have begun preparing descriptions for the following two new projects:

- Mitigating climate change and energy impacts of urban transportation
- Sustainable integration of land use and transportation planning

The UTC members will most likely be presented with descriptions of these projects at the April 2011 meetings and will be asked to approve them as new sponsored projects in development. The project descriptions will include the estimated consultant assignments needed to conduct the projects. In addition, a task group has been formed to discuss the need for a new project on the subject of parking management.

T. Gill also noted that the STSC is very concerned about the backlog in translation of reports into French, and the apparent shortage of technically qualified translators, and recommends that steps be taken to resolve the matter as soon as possible.

A. Stewart noted that one reason for the delay in French publications is due to the fact that translations are not initiated until the English reports are fully completed, approved and published. He recommended that the translation be initiated earlier in the process, even though that may involve some extra cost, given that the translator would have to make revisions in accordance with the final document. P. Tremblay remarked that this approach could help but that tracking changes between draft documents and the final version is a challenging task. He added that the delay is not only with the release of French documents; often it takes a long time to publish the English documents as well.

The UTC members agreed by motion (M. Sheflin/D. Floyd) that C. Covelli's report to the Board should include the concerns raised by the UTC regarding the length of time required to release publications, especially those in French, and a recommendation that TAC should investigate ways to shorten the process.

Action 4: C. Covelli

T. Gill also informed the Council that he has fulfilled his term as the STSC Chair and that the new Executive will be in place after these fall 2010 meetings:

- Chair - Audra Jones, City of Edmonton
- Vice-Chair – Ana Maria Leyton, Transport Canada
- Secretary – Dean Cooper, Stantec.

Mr. Gill noted that he has thoroughly enjoyed his experience on the STSC Executive.

A. Jones expressed sincere thanks to Mr. Gill and remarked on the high level of activity and numerous accomplishments that the STSC has achieved under Mr. Gill's leadership. C. Covelli also thanked Mr. Gill for his contributions on behalf of the Council, both in his role as the STSC Chair as well as UTC member.

b) Transportation Planning and Research Standing Committee

D. Stephens, Chair, Transportation Planning and Research Standing Committee (TPRSC), delivered an update on TPRSC activities and projects (*see Attachment #2*). He highlighted the funding status of the following three projects that are in development:

- Investigating the Potential for Truck Lanes in Urban Areas,
- Changing Practices in Data Collection on Urban Travel and Moving People, and
- Design and Implementation of Public Transit Services – Guidelines for Communities.

It was noted that whenever possible TAC and CUTA could join forces on projects of mutual interest given that the required financial contributions would likely be secured more quickly.

Mr. Stephens also commented on the high level of involvement and communication among TPRSC members and friends.

c) Transportation Finance Standing Committee

D. Floyd, Chair of the Transportation Finance Standing Committee (TFSC), provided a summary of discussions and decisions made at the TFSC meeting in Halifax.

The TFSC has recently gained new members, representing Montreal, Agence métropolitaine de transport, TransLink and Halifax Regional Municipality. Metrolinx has also participated in discussions and may formally join the committee. There are currently 12 active members on the committee who are all committed to the work plan and eager to contribute.

Mr. Floyd presented the revisions to the TFSC Terms of Reference that were recommended by the TFSC members at their meeting in Halifax. The revisions focused on including the concept of sustainable funding as well as broadening the scope from urban to regional transportation systems.

A question was raised about adding a note in the Terms of Reference (TOR) regarding the smaller municipalities' needs and challenges and that there is opportunity to engage smaller communities in the work of this committee. D. Floyd noted that the current TOR do not exclude smaller municipalities and that engaging them into overall activities of TAC is an ongoing goal.

It was agreed to incorporate the recommended changes into the TOR and post the updated document on the TFSC webpage.

Action 5: K. Cvetkovic

It was also agreed that the UTC Executive will have further discussions about the opportunities to engage smaller municipalities in the work of the Council and its Standing Committees.

Action 6: UTC Executive

Mr. Floyd remarked that the TFSC members have formed two working groups to scope two possible ideas for projects:

- The case for sustainable and socially acceptable and responsible funding for transportation systems
- Investigation of common challenges in determining and implementing pricing systems.

The committee members will have further discussions in coming months and will hold a meeting during the April 2011 Technical Meetings. Mr. Floyd also noted that the TFSC members will discuss the selection of the new Chair and also establish a full Executive in coming months.

C. Covelli thanked Mr. Floyd for his leadership and noted that the Council is encouraged by the committee's level of activity and the proposed work plan.

8. Review of UTC Strategic Planning for Technical Directions Progress Measurement Matrix

G. Noxon presented an overview of the Strategic Planning for Technical Directions Progress Measurement Matrix and provided some background on the strategic planning exercise that the UTC and its Standing Committees recently completed. C. Covelli invited Council members to provide suggestions for changes and additions to the matrix.

It was agreed that:

- Text will be added to the Strategic Planning for Technical Directions document to describe what criteria were used to prepare the progress measurement matrix
- The current descriptions of the UTC priority (lower/higher) regarding the themes and topics listed in the matrix have to be reviewed for effectiveness. These descriptions seem to cause some confusion and better ways of highlighting the work priorities will be determined.

Action 7: UTC Executive

Mr. Covelli noted that the UTC Executive will maintain the matrix with assistance from K. Cvetkovic and that the matrix will be reviewed by the Council at every spring and fall meeting.

Action 8: K. Cvetkovic

C. Covelli He also encouraged the Standing Committees to regularly review the matrix and bring suggestions for updates.

9. Project Progress Update: Green Guide for Roads

R. Fung provided an update on the Green Guide for Roads sponsored project and the work completed to date by the project steering committee (PSC) (*see Attachment #3*). He

noted that the PSC has been working on the development of the request for proposals, which will be released at the end of October. The successful consultant would be selected by the middle of December 2010 and the first major draft (40% completion) would be due by the Spring 2011 Technical Meetings in Ottawa.

Mr. Fung added that the Task Force has completed its mandate to the extent possible and has officially transferred the Guide development to the steering committee. He recommended that the Green Guide for Roads Task Force be formally disbanded. It was agreed by motion (R. Fung/P. Tremblay) to disband the activities of the Green guide for Roads Task Force. On behalf of all Council members, C. Covelli thanked Mr. Fung and all Task Force members for their contributions and achievements.

10. Update on 2011 Census Changes and UTC Communication with Statistics Canada

P. Tremblay provided an update on the communication between the UTC and Statistics Canada regarding the 2011 Census changes (**see Attachment #4**). The letter sent by the UTC to Statistics Canada expressing concerns with the 2011 Census changes has been posted on the CensusWatch website (<http://datalibre.ca/census-watch/>), along with hundreds of other letters from various organizations.

Mr. Tremblay also noted that the enhanced questions regarding the journey to work appear to be included in the voluntary National Household Survey, which is very good news and will provide useful data to transportation practitioners. He reviewed the content and format of these questions since they are available on the Statistics Canada website.

It was agreed that, in general, members of the UTC and its standing committees continue to be very concerned about the Census changes. However, any further UTC communication with the federal government on this matter could be considered advocacy and should not be pursued. M.Gravel suggested that the UTC could prepare background information (e.g. draft letters, briefing notes, etc.) on this issue for use by individual agencies who then may want to pursue further communication with Statistics Canada.

11. Council and Task Force Information Exchange

- **Climate Change Task Force**

Graham Vincent, Member of the Climate Change Task Force (CCTF), delivered a presentation on the CCTF activities and deliverables. He noted that the Task Force wants to engage and challenge TAC councils and committees to incorporate climate change in all discussions and technical assessments. The intent is that climate change should not be treated as a separate topic; instead, every project should consider climate change effects, mitigation, adaptation, and costs, as appropriate. To support that process, the Task Force has refined its checklist with questions that committees should consider as they propose new projects and review existing publications. The checklist is available at: <http://tac-atc.ca/english/councilsandcommittees/operatinginfo/> Feedback on the checklist is always welcome.

Furthermore, CCTF has one and a half years remaining in its mandate. Mr. Vincent noted that during that time the CCTF members would like to focus their efforts on issues of greatest interest and potential benefit to TAC's membership. The Task Force is seeking input from all standing committees and councils about climate change issues, and to facilitate the input, the Task Force has prepared a survey. Mr. Vincent and Ms. Stephen led the Council members through that survey and recorded members' feedback.

G. Noxon suggested that the CCTF may consider preparing a summary of targets that various Canadian provinces and municipalities have set for themselves regarding climate change adaptation and mitigation. All agreed this would be valuable information to compile. G. Vincent and J. Stephen agreed to discuss the suggestion with the CCTF members.

Action 9: G. Vincent, J. Stephen

12. Overview of the Activities of the Urban Transit Task Force of the Council of Deputy Ministers Responsible for Transportation and Highway Safety

A. Humphries provided a brief overview of the Council of Deputy Ministers Responsible for Transportation and Highway Safety (COMT) terms of reference and organization chart (see **Attachment #6**). He also highlighted some of the key activities of the Urban Transit Task Force that reports to the Policy and Planning Support Committee (PPSC). Mr. Humphries noted that COMT and PPSC are typically "reactive" and deal with policy development. This is in contrast with TAC's mandate that focuses on providing a neutral forum for information exchange and development of technical knowledge.

Alan Stillar, Ontario Ministry of Transportation, provided more details on the Urban Transit Task Force (UTTFF). Mr. Stillar, UTTFF Chair, indicated that the Task Force has been in existence for about seven years and that members consist of provincial and federal government representatives. The UTTFF produced its first major report in 2005 on the needs and opportunities for urban transportation in Canada. About a year ago it was tasked with producing annual reports on the state of urban transit. The latest report, released in 2010, was prepared in close collaboration with the Canadian Urban Transit Association, which provided excellent data for the report. Mr. Stillar remarked that the provincial and municipal governments are investing considerable funds in urban transit and working together toward common goals. He also remarked on the increasing participation by the federal government in urban transportation. Mr. Stillar noted that the UTTFF will continue monitoring urban transit issues and that it is open to collaboration with the Urban Transportation Council, since the UTTFF could benefit from the technical expertise on the UTC as well as its cooperative and consensus-building approach. Mr. Stillar added that the UTTFF will discuss the opportunities for collaboration with the UTC and will get in touch with the UTC for further discussions in the near future. In addition, Mr. Stillar will send the UTTFF roster to K. Cvetkovic.

Action 10: A. Stillar

Mr. Covelli thanked Mr. Stillar and Mr. Humphries for the information they provided and remarked that the UTC looks forward to further discussions.

T. AppaRao inquired whether there is a committee or task force within the COMT structure that deals with sustainable transportation and transportation demand management. Mr. Stillar indicated that there is a Sustainable Transportation Task Force and that one of its key initiatives deals with anti-idling policy. G. Vincent recommended that the UTC should learn more about this Task Force as well.

13. Update on Canadian Urban Transit Association's 2040 Transit Vision: Performance Measures and Indicators

Michael Roschlau, Canadian Urban Transit Association (CUTA), delivered an update on the association's 2040 Transit Vision and focused the discussion on performance measures and indicators to measure progress (see **Attachment #7**). He noted that CUTA will undertake a review of its Vision and monitoring framework every five years, starting in 2015.

14. Overview of the Federal Government's Programs and Priorities Related to Urban Transportation

Tom Oommen, Transport Canada, delivered an update on Transport Canada's involvement in various urban transportation initiatives and programs (see **Attachment #8**).

Mr. Oommen also noted that the UTC's Strategic Planning for Technical Directions document and progress measurement matrix are very useful at highlighting the scope of the UTC's and Committees' work. He also remarked that the communication between the COMT Urban Transit Task Force and the UTC is welcome and may lead to helpful collaborations.

15. Overview of the Atlantic Gateway Initiative

Marianne Etter, Acting Executive Director, Atlantic Gateway Secretariat, delivered an overview of the Atlantic Gateway initiative (see **Attachment #9**).

16. Vancouver's 2010 Olympic Experience: Lessons Learned

Tamim Raad, TransLink, delivered a presentation on Vancouver's 2010 Olympics experience and lessons learned from the transit supply, demand management and communications perspective (see **Attachment #10**).

17. Overview of the Halifax Regional Municipality Key Transportation Initiatives, Successes and Challenges

David McCusker, Halifax Regional Municipality, delivered an overview of HRM's various transportation planning issues, challenges and successes (see **Attachment #11**).

18. G20 Meetings in Toronto: Lessons Learned From Hosting a Special Event With Respect to Transportation Activities and Services

Gary Welsh, City of Toronto, presented the G20 Summit transportation plan (see **Attachment #12**) and lessons learned regarding planning, communications, staffing, control and team play that were required for this special event.

19. Update on TAC Publication Strategy and Practices

Deb Cross, Director, TAC Communications and Member Services, delivered an update on the TAC publication strategy that included marketing, translation, quality assurance, licensing and electronic publishing. She summarized the handout that she provided at the meeting (see **Attachment #13**). D. Cross also noted that the TAC Secretariat is working on new marketing strategies whereby publications related to a particular topic will be made available as packages.

D. Cross also reviewed the current pricing policy, noting that the Board-approved strategy is to focus on the intellectual property of publications. She remarked that briefings and primers are available at no cost and that all other TAC publications (e.g. manuals, best practices, research reports, etc.) would be available for sale. Some UTC members recommended that certain publications should be available for free, such as research reports, in order for them to reach a wide audience and have the desired impact.

20. Roundtable Discussion

Council members briefly described the successes, emerging issues and challenges experienced by their agencies.

21. TAC Spring 2011 Technical Meetings in Ottawa

Council members provided the following recommendations for topics to be considered for the April 2011 meeting agenda:

- Update on Metrolinx activities and programs
- Overview of ACT Canada goals and objectives and opportunities for collaboration with TAC
- Overview of the National Capital Commission activities
- TRANS Committee (joint transportation planning committee serving the National Capital Region)
- Planning for Pan American Games in Toronto in 2015

22. Summation and Closing Remarks

C. Covelli thanked all members for their participation in discussions and their involvement in the Council activities and projects. He noted that he looks forward to delivering a report to the Board of Directors on the activities of the UTC and its Standing Committees. Mr. Covelli also thanked the guest speakers for providing informative presentations and engaging the Council in interesting discussion. There being no further business, the meeting was adjourned.

Secretary: K. Cvetkovic
Date Distributed: December 6, 2010