



The TAC Presentation Management Website is now open to oral presenters for advance submission of presentations for the meeting. You may submit your PowerPoint presentation before the meeting via the internet from today until 11:59pm (Eastern Standard Time) on September 10 by going to <http://tac2011.sessionupload.com>

If you need assistance or have questions about uploading your presentation please contact support@sessionupload.com.

How to log in

Enter your "user name," which is the same as the email address at which you received this message. Do not enter a password; leave the field empty. You will be prompted to set a new password.

Confirmation that your presentation was received

After submitting a file, you will receive a confirmation email within an hour. If you do not receive a confirmation, please contact support@sessionupload.com to ensure your file was received. When contacting support for technical issues please reference (TAC) as the conference name and the presenter's full name.

How to make changes to your presentation

If you need to make changes to a presentation that you submitted, you may resubmit the files on the website using a new file name; you should also delete the earlier submission.

How to Back up Files

Although we take every precaution to ensure files are not corrupted during the file upload, it is always recommended that a backup copy of your presentation is brought with you on a CD or USB stick.

Speakers' Breakfast

If you do not submit your presentation in advance, you are asked to bring it at the Speakers' Breakfast on site at the Shaw Conference Centre to ensure the quality of your presentation(s) including fonts, bullets, outlines, animations, etc. All presenters are asked to submit their presentations no later than 4 hours prior to their presentation time. Technicians will be on hand to assist you at the Speakers' Breakfast.

Session Rooms

Session Room will have computers set-up with your uploaded presentation ready on the desktop. There will be technicians also floating from room to room to ensure that you are comfortable with the technology.

We look forward to seeing you in Edmonton!